**BALL HIGH SCHOOL TORNETTES**

**CONSTITUTION**

**2023-2024**

**GALVESTON INDEPENDENT SCHOOL DISTRICT**

**BALL HIGH SCHOOL TORNETTES**

**DANCE TEAM CONSTITUTION**

**ARTICLE I**

**OBJECTIVES**

The Ball High Tornettes is a dance/drill team striving to develop character, scholarship, leadership and individual responsibility through a high standard of technical and creative dance, quality dance training, and education while promoting school spirit and good sportsmanship.

**ARTICLE II**

**ACTIVE PARTICIPANT MEMBERSHIP**

1. Entering grades 9-12.
2. Membership is for an entire year, from audition to audition.
3. Members must be able to execute specific dance techniques at all performances and combinations.
4. Submit a signed Galveston ISD Physical Form completed by a physician by the assigned start date of the season’s activities.
5. Follow guidelines set forth by the Galveston ISD Extracurricular Code of Conduct and the Galveston ISD Dance Team Constitution.
6. Lettering/Letterman Jacket.
	1. Any member will be eligible to order their letterman at the conclusion of their second complete football season on the team.

**ARTICLE III**

 **TEAM RESPONSIBILITIES**

1. **Attendance**

Galveston Ball High School Dance Team has practice, performances, and competitions during the entire school year and attend rehearsals and camps during the selected summer months.

1. All members are required to attend all rehearsals set by the director.
2. All members, if eligible, are required to attend all performances scheduled by the director.
3. Absence from any dance team practice or performance is unexcused with the exception of:
	1. Personal illness
	2. Funeral or death in the immediate family
	3. Special school activities with special permission secured from the director.
4. A member who is not performing must be in attendance and in appropriate attire at all practices and performances with the team.
5. Any member absent from school or a performance is responsible for contacting another member to obtain all information given to the team during the absence.
6. A member that is absent from school the day of a performance, even if absence is excused, will be removed from that performance.
7. Any member absent from practice the day before a performance will be removed from the performance.
8. Unexcused absences from a rehearsal, event, or performance will result in demerits and/or possible dismissal from routines or loss of team membership.
9. Team members who have intermittent conflicts with other Galveston ISD sponsored activities are eligible to perform with prior permission from the director. Notice must be provided to the director with a minimum of seven calendar days before the day of absence.
10. Team members may not participate in any activities or sport that routinely interfere with their dance team responsibilities without prior approval of the dance team director, the activities director/athletic coach, and school administration.
11. **Performance and Practice Policies**
12. Summer Camp
	1. All members are required to attend all summer camps or rehearsals as selected by the director.
	2. Any member that is unable to participate in required summer activities will not be allowed to participate in at least the first two halftime performances.
13. Attire/ Uniform
	1. Dance team attire will be distributed to all members who have paid in full and must be worn when instructed to by the director.
	2. Demerits will be given to all members not wearing required attire at practices and performances.
	3. Members who are not wearing the appropriate attire for a performance will not be allowed to perform.
14. Performances & Practices
	1. All performances and practices are mandatory even if a member is not performing. Failure to attend will result in infractions.
	2. Members must remain at all activities for the entire duration of the event.
	3. Any member unable to dance for an extended period of time must attend all practices, performances, or activities (unless specified by the director). Failure to attend will result in demerits and/or possible dismissal from the team. A doctor’s note is required after three consecutive days of non-participation
15. Transportation
	1. Members must ride the bus to and from any team event. In the event of an extenuating circumstance, which prevents the student from riding the bus, a request and appropriate forms must be submitted to the director five days prior to the event.
16. Routine Auditions
	1. Auditions may be held for each performance. The date and time will be designated by the director.
	2. Any member who is absent after weekly auditions will be replaced by an alternate for the upcoming performance even if absence is excused.
	3. Members who do not make the performing auditions will be an alternate. Alternates must attend and participate at all practices and functions.
	4. Routine audition results will not be up for discussion with parents.
	5. Students who do not make a routine may set up a meeting with the director to receive corrections.

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 **C. Grade Policy**

1. Any member who makes below a 70% in any course in a 6-weeks report card will be placed on probation for the next three weeks. (Exception: first eligibility check due to UIL on the first 6-weeks progress report) The probation begins seven calendar days after the end of the grading period. (Texas Education Code 33.081)
2. Any member who is ineligible for more than any two 6-week grading periods will be dismissed from the team.
3. Officer candidates are held to a much higher standard and must be in good academic standing. If an officer fails more than 1 six weeks, they will be removed from their position.

**D.Financial Obligations**

1. Each Tornette is responsible for their personal gear purchases.
2. Invoices vary depending on your membership status. For example, a new member and a returning member will have different invoice balances.
3. Gear invoices are distributed and paid for through our Booster Club.
	1. Invoices must be paid by the given deadline to be eligible for performances.
4. Fundraising: Fundraising is our main source of funding for the program. Each year we have to raise our set goal in order to cover the basic needs for the team. We ask each member to have the following fundraising expectations.
	1. Tornettes must participate in fundraisers set by the director and booster club.
5. Activity Fund: This fund will pay for activities set forth by the director. It is only a small portion of the amount needed year-round to help cover your Tornette’s individual needs.
	1. All members of the dance team are required to pay activity fees and participate in fundraisers established by the director(s) according to the necessities of the team.
	2. Each member must remit payments for any/all balances according to due dates given in advance with all organizations on campus. If payments become delinquent and/or a student is placed on the fine list, the member will not be permitted to participate in any performances/appearances until the balance is cleared and student is removed from the fine list.

**E. Additional Expectations:**

* 1. Respect your team members in private and in public.
	2. Awareness of team reputation in public is important, especially when wearing team gear.
	3. No unresolved conflict (gossip, rumors, problems in the team-leave personal issues in the hallway). No yelling at or disrespecting teammates or directors. Consequences will be given at director discretion (warning, removal)
	4. Anyone found to be participating in conflicts which disrupt education or practice time will receive consequences including dismissal.
	5. Conflicts occurring outside Tornette functions will be resolved following school policy.
	6. Director will remove or sit-out any team member for inappropriate behavior.
	7. Be respectful of facilities when traveling outside the district.

**ARTICLE IV**

**OFFICER RESPONSIBILITIES**

1. **General Responsibilities**
	1. Officers must comply with all guidelines that apply to dance team members.
	2. All officers will be required to perform all officer responsibilities. Failure to complete the duties, in a professional manner, assigned by the director will result in being moved to line member status. Responsibilities include but are not limited to:
2. Commit to the high standards of the leadership position.
3. Excel academically, behaviorally and physically in and out of dance practice and events.
4. Perform all duties assigned as a leader of the Tornette dance team.
5. Represent the organization at any function of the school or community in a positive manner.
6. **Grade Policy**
	1. Officer candidates must be in good academic standing. If an officer fails more than 1 six weeks, they will be removed from their position and gain line member status.
7. **Financial Obligations**
	1. Officers have additional expenses they are responsible for. These expenses include:
		1. Uniform Skirt
		2. Uniform Bodysuit
		3. Uniform Sleeves
		4. Field Hat
		5. Officer Baton
		6. Officer Summer Camp
	2. Gear invoices are distributed and paid for through our Booster Club.
		1. Invoices must be paid by the given deadline to be eligible for performances.

**ARTICLE V**

**SOCIAL CHAIR & COMMITTEE RESPONSIBILITIES**

1. **Social Chair Responsibilities**
	1. **Football Committee Chair:** The Football Committee chair is responsible for ALL things football! This means all football games and season activities. The responsibilities of this committee include but are not limited to; gift exchange, homecoming, summer camps and Tornette Week.
	2. **Holiday Committee Chair:** Holiday Committee chair is responsible for ALL things holiday related! This includes thanksgiving, winter banquet, and any other holiday events we would like to plan and include. The holiday committee is a year-round commitment because there are several holidays celebrated throughout the year.
	3. **Competition Committee Chair:** The competition committee chair will be responsible for ALL things related to competition. It is hard to get motivation, enthusiasm and pride during competition season. This committee will regulate spirit, motivation and find new and creative ways to keep the team engaged during competition season.
	4. **Spring Show Committee Chair:** Spring Show is the “last” performance we do together as a team. It is our time to show the public what we have been working on all year as well as showcasing the talent of the team through dances and other acts. Committee chair and members will be responsible for helping with decorations, posters, advertisement, note bags, props, cleaning and stage decorations.
	5. **Family Committee Chair:** Families are very important in the culture of Tornettes. Each new member will be partnered with a current Tornette family to bond with throughout the year. Committee chair will be responsible for planning retreats, socials and fun activities for sisters to participate in throughout the year.
	6. **Social Media Committee Chair:** Social Media is a great way to get the community and the school involved with what we have going on in Tornettes such as birthdays, camps, social events, competition, spring show, etc. The Social Media Chair will be responsible for the Instagram and TikTok pages. They will receive the login information and will sign a contract to not share access. They will also be responsible for taking pictures at all Tornette functions and keeping them in a shared album.
2. **Financial Obligations**
	1. Social Chairs are responsible for additional expenses. These expenses include:
		1. Social Summer Camp
		2. Additional Supplies needed for Chair Events
	2. Gear invoices are distributed and paid for through our Booster Club.
		1. Invoices must be paid by the given deadline to be eligible for performances.
3. **Social Committee Responsibilities:**
	1. The social committees include 5 separate committees specializing in specific topics and one social media chair. The committees include the Football Committee, Holiday Committee, Competition Committee, Spring Show Committee, Family Committee and Social Media Chair.
	2. Committee members must be flexible and willing to put in extra time and energy into making events and activities happen.
	3. Committee members must complete all assigned duties given to them by their committee chair.
		1. If a committee member fails to uphold their assigned duties, they will receive a demerit.
		2. If a committee member receives 2 demerits for not upholding their assigned duties, they will be removed from their committee.

**ARTICLE VI**

**MANAGER RESPONSIBILITIES**

**Objective:** Managers will support the director with organization duties and record keeping. Managers are non-performing team members. Since they are team members, they must uphold all duties just as the Tornette Dance Team members must.

**Manager Responsibilities**

1. Managers must hold their position year-round.
2. Any member who quits will not be able to become a manager mid-year.
3. Managers must attend all team events and performances.
4. Managers must not miss more than two events per semester.
5. Shall assist the director in various duties
6. Must attend all team practices.
7. Responsible for laundering of uniforms, towels, and costumes as assigned by the director.
8. Responsible for all items checked in and out of the storage room and for its orderliness and cleanliness.
9. Video tape performances.
10. Makes first aid supplies available at all times.
11. Assisting officers and directors during practice, performances, competitions, etc.
12. In charge of the distribution and collection of props and costumes.

**ARTICLE VII**

**DISCIPLINARY SYSTEM**

1. Demerit, Infraction and Merit Definitions
	1. Demerit: A minor disciplinary mark given to a member when set expectations have not been met.
	2. Infraction: A major disciplinary mark that warrants the intervention of the director or school administrator.
	3. Merits: A positive mark to reward exceptional behavior.
		1. Merits can replace demerits. For every three merits, one demerit will be removed from the record.
		2. Infractions cannot be removed from your record by receiving merits.
2. Disciplinary marks are recorded and monitored by the director, assistant director and administration.
3. Starting the first official practice, any disciplinary marks will remain on record until the end of each semester. After each semester, the discipline record will be reset.
4. Parents or guardians can contact the director through email for students' current discipline status.
5. For each demerit the student will be required to do 20 jump squats.
6. Jump squats will be done at the end of each month.
7. Once you do your jump squats for the month you do not have to do them for the following month. Although, your demerits still remain on record until the end of the semester.

**DEMERITS & INFRACTIONS**

**Demerit System – Line Members**

5-9 Demerits- Director/ Officer Warning Notice

10-15 Demerits – 2 Week Probation: Required to attend all rehearsals with no performance privileges

16-19 Demerits – 6 Week Suspension: Cannot attend/participate in any Tornette events, rehearsals, or performances (still required to attend practice without participating)

20 Demerits – Dismissal from the Dance Team

**Demerit System – Officers and Social Committee**

1-5 Demerits- Director/ Officer Warning Notice

6-10 Demerits – 2 Week Probation: Required to attend all rehearsals with no performance privileges.

10-15 Demerits – 6 Week Suspension: Cannot attend/participate in any Tornette events, rehearsals, or performances (still required to attend practice without participating)

16 Demerits – Removal of Officer or Social Position

20 Demerits – Dismissal from the Dance Team

**Infractions- Line Members**

2 Infractions- 2 Week Probation: Required to attend all rehearsals with no performance privileges

3 Infractions- 6 Week Suspension: Cannot attend/ participate in any Tornette events, rehearsals, or performances (still required to attend practice without participating)

5 Infractions- Removal from Dance Team

**Infractions- Officers and Social Committee Chair**

2 Infractions- 2 Week Probation: Required to attend all rehearsals with no performance privileges

3 Infractions- Removal of Officer or Social Position

5 Infractions- Removal from Dance Team

**Demerits**

Talking at Practice

Cursing at Practice

Late to Practice

Eating/ Drinking w/o Permission

Jewelry at Practice

Forgetting Practice Clothes

Marking a Dance

Missing Performance Pieces

Using Cell Phone at Practice

Chewing Gum

Unapproved Nail Polish

Forgetting Proper PPE

Being Late to Performance

Jewelry at Performance

**Infractions**

PDA

Insubordination towards Officer

Insubordination towards Director or Teacher

Missing a Performance

Missing Practice (3+ times)

Letting Another Person Wearing Tornette Gear

Cursing in Uniform

Talking out of Ranks

Visible Undergarments at a Performance

Talking on Field During Performance

Marking During Performance

**Merits**

The following items listed are ways members can get merits throughout the year. There are more ways to receive merits than the ones listed. For every 3 merits, one demerit will be removed from record.

Staying to Clean After Practice

Carrying the Speaker to and from Locations

Helping Team Members During Water Breaks

Exceeding Fundraising Expectations

Volunteering Outside of Tornettes

A Honor Roll

Assist Officers or Social Chairs with Event Set-Up

Going Above and Beyond Practice Expectations

Volunteering Extra for Fundraisers

Attending Other Extracurricular Events

Organization of Dance Room or Storage Closet

Holding Doors for Others

Receiving Tornette or Spirit Member of the Week

Good Merit Recognition from Other Teachers

Awards and Recognition from Other School Activities

Receiving Awards During Tornette Week

Providing Positive Motivation During Practices or Performances

Perfect Attendance per 6 Weeks

Attending After School Technique Workshops

No Tardies per 6 Week

Electronic Media

1. Members who participate in the Galveston Independent School District Dance Team will comply with the following documents and procedures at all times: Galveston Independent School District Dance Team Constitution, Galveston Independent School District Student Code of Conduct, Directives given by the directors – written or verbal.
2. Members who do not comply with the above documents/directives will result in the issue of one or more of the following: demerits, probation, suspension, and/or loss of membership for the remainder of the school year.
3. Repeated violations of school policy will be subject to dismissal from the team based upon the recommendation of the director and the grade level principal and administrator.

**ARTICLE XII**

**PROBATION, SUSPENSION, AND LOSS OF MEMBERSHIP**

1. Definitions
2. Probation: defined as a member and will not be able to perform in any performance of the dance team BUT must attend all practices.
3. Suspension: defined as a member but will not be able to participate in dance team performance, practice, or function.
4. Loss of Membership: defined as a member that will not be permitted participation in any activity of the dance team for the remainder of the school year. A dismissed member must turn in their performing uniform(s) and any other issued items. The student will be removed from the dance team class and placed into the appropriate class/subject with the guidance of the counseling center.
5. Any member who is dismissed or resigns from the team will not be able to return to the team until the next year, pending try-outs.
6. Any member who is dismissed or resigns from the team during the school year is eligible to audition for the team for the next school year and will only receive privileges given to a first year member.
7. Any member assigned **OCI**, **Out of School Suspension or DAEP will be immediately dismissed from the team for an indefinite amount of time.** Reinstatement can only occur through a written appeal process. Team members are prohibited from the following disciplinary behaviors:
	* **Fighting**
	* **Alcohol**
	* **Possession and/or use of tobacco products, electronic cigarettes and/or drugs**
	* **Excessive Inappropriate language/profanity**
	* **Destruction and/or defacing school property**
	* **Insubordination to faculty**

**ARTICLE VIII**

**PARENT/ GUARDIAN EXPECTATIONS**

Involvement in this organization can be highly emotional about issues of performance time, dance selection, honors, awards, etc. It is very important to address these issues as promptly and directly as possible. The following model will be used when issues arise.

1. Contacting the Director

* 1. As a general rule, the issue should be presented as soon as possible to the director by the individual.
	2. If personal contact is not practical, a Tornette may ask his/her officer to talk with the director.
	3. If these recommended routes are not successful, the director should be contacted by the Tornette’s parent/ guardian at an appropriate time.
		1. Times to be avoided are:
			1. Either prior to or immediately after a performance
			2. During a practice session
			3. During a time when other students may be present or when it may be readily apparent to others that a discussion is taking place
			4. At a time when it is apparent that there would not be sufficient time to provide for a complete discussion

2. Contacting a School Administrator

1. If a satisfactory resolution is not reached through direct contact with the director, the Tornette and parent/guardian should contact a school administrator.
	* 1. As a courtesy, the director should be informed that this contact is being made.
		2. If this discussion does not result in a satisfactory conclusion, then a meeting will be scheduled involving all concerning parties in an attempt to reach a satisfactory resolution.

3. Contacting a District Administrator.

1. If this discussion does not result in a satisfactory conclusion, then a meeting can be scheduled with a district administrator.

**ARTICLE IX**

**UNIFORMS AND EQUIPMENT**

The school will furnish the dance team performance uniforms and props. The props are to remain at school unless checked out by the director. Each member is held responsible for the care and return of the members’ uniform and props. The member will pay for any damaged uniform or prop, or any uniform not cleaned at the end of the school year. Dance attire and other accessories, and any other items designated by the director, must be purchased by members. **Please fill out and turn in Uniform and Equipment Contract ATTACHED.**

Uniforms

1. The entire uniform must be kept clean and in good condition.
2. A signed Uniform contract must be on file.
3. Members must wear all parts of the performance uniform in specified performance areas.
4. Any member who is dismissed or resigns from the team is required to return all school issued uniforms and accessories, professionally cleaned with receipt attached, within seven school days. Failure to comply with this directive will place students on the “not clear” list on the campus.

Equipment

1. All school property issued to any dance team member will be kept in good condition and returned to the director as it was originally issued. Replacement costs will be at the expense of the member.

Items purchased by Tornette Members

1. All uniform pieces, costume pieces, and practice gear purchased by the individual participant become the individual’s property once received by the Tornette member and should be well maintained through the duration of the season.
2. Failure to keep pieces in performance ready condition can result in the Tornette purchasing an additional piece to replace the damaged article at the cost of the dancer.
3. Once the member has paid for the pieces, no refund can be issued. In the case of resignation, the Tornette will be issued the purchased goods upon its arrival.

**2022-2023 Important Contacts**

**Director:**

**Chesney Garza**

**chesneygarza@gisd.org**

**Tornette Booster Club:**

**tornetteboosterclub@gmail.com**

**Tornette Assistant Principal:**

**Stephanie Wilcox**

**stephaniewilcox@gisd.org**

**Ball High School Principal:**

**Joseph Pillar**

**josephpillar@gisd.org**

**GALVESTON INDEPENDENT SCHOOL DISTRICT**

**DANCE TEAM CONSTITUTION**

**BALL HIGH SCHOOL TORNETTES**

**2023-2024**

**THE DISTRICT ADMINISTRATION, CAMPUS ADMINISTRATION, OR DANCE DIRECTOR MAY INITIATE AMENDMENTS TO THE GISD DANCE TEAM CONSTITUTION. AMENDMENTS WILL BE DISCUSSED AND IMPLEMENTED ONLY WITH THE APPROVAL FROM THE DISTRICT ADMINISTRATION, CAMPUS ADMINISTRATION, AND DISTRICT DANCE TEAM DIRECTOR.**

**I have thoroughly read the constitution and commit to follow ALL Tornette Team rules and expectations. I understand the importance of school attendance and will have regular attendance throughout the year. I realize that I will be expected to attend ALL practices and performances, and will schedule day-to-day activities/appointments to meet this requirement. I agree to assist with fundraising efforts whenever possible. I understand that my full commitment and involvement is a huge factor in the success of the Tornette Dance Program. I am aware of all contents in the constitution and agree to participate under this constitution.**

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AGREE TO THE TERMS STATED IN THE GISD DANCE TEAM CONSTITUTION AND WILL FULFILL MY DUTIES TO THE TORNETTS WITH THE BEST OF MY ABILITY FOR THE FULL TERM AS LONG AS I AM ELIGIBLE.**

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DIRECTOR SIGNATURE AND DATE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PARENT/GUARDIAN SIGNATURE AND DATE**

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**PRINCIPAL/ADMINISTRATION SIGNATURE AND DATE**

**UNIFORM AND EQUIPMENT CONTRACT**

**ARTICLE V**

**UNIFORMS AND EQUIPMENT**

**The school will furnish the dance team performance uniforms and props. The props are to remain at school unless checked out by the director. Each member is held responsible for the care and return of the members’ uniforms and props. The member will pay for any damaged uniform or prop or any uniform not cleaned at the end of the school year. Dance attire and other accessories, and any other items designated by the director, must be purchased by the members. Please fill out the Uniform and Equipment Contract that is attached.**

1. **Uniforms**
2. **The entire uniform must be kept clean and in good condition.**
3. **A signed Uniform Contract must be on file.**
4. **Members must wear all parts of the performance uniform in specified performance areas.**
5. **Any member who is dismissed or resigns from the team is required to return all school issued uniforms and accessories, professionally cleaned and with the receipt attached, within seven school days. Failure to comply with this directive will place the student on the “not clear” list on the campus.**
6. **Equipment**
7. **All school property issued to any dance team member will be kept in good condition and returned to the director as it was originally issued. Replacement costs will be at the expense of the member.**
8. **Items purchased by Tornette Members**
9. **All uniform pieces, costume pieces, and practice gear purchased by the individual participant become the individual’s property once received by the Tornette member and should be well maintained through the duration of the season.**
10. **Failure to keep pieces in performance ready condition can result in the Tornette purchasing an additional piece to replace the damaged article at the cost of the dancer.**
11. **Once the member has paid for the pieces, no refund can be issued. In the case of resignation, the Tornette will be issued the purchased good upon its arrival.**

**Candidate Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent and/or Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TORNETTE 2023-2024 PARENT/ GUARDIAN CONTRACT**

**As a parent, if my daughter/son is selected, I will commit to helping them be the most successful dancer they can be. I will support the coach in helping them to follow ALL Tornette Team rules and expectations. I understand the importance of school attendance and will encourage regular attendance throughout the year. I realize that they will be expected to attend ALL practices and performances, and will schedule day-to-day activities/appointments to meet this requirement. As a parent I will agree to assist with fundraising efforts whenever possible. I understand that parental involvement is a huge factor in the success of the Tornette Dance Program. I am aware of all contents in the constitution and agree for my student to participate under this constitution.**

**Involvement in this organization can be highly emotional about issues of performance time, dance selection, honors, awards, etc. It is very important to address these issues as promptly and directly as possible. The following model will be used when issues arise.**

**1. Contacting the Director**

* 1. **As a general rule, the issue should be presented as soon as possible to the director by the individual.**
	2. **If personal contact is not practical, a Tornette may ask his/her officer to talk with the coach.**
	3. **If these recommended routes are not successful, the director should be contacted by the Tornette’s parent/ guardian at an appropriate time.**
		1. **Times to be avoided are:**
			1. **Either prior to or immediately after a performance**
			2. **During a practice session**
			3. **During a time when other students may be present or when it may be readily apparent to others that a discussion is taking place**
			4. **At a time when it is apparent that there would not be sufficient time to provide for a complete discussion**

**2. Contacting a School Administrator**

1. **If a satisfactory resolution is not reached through direct contact with the director, the Tornette and parent/guardian should contact a school administrator.**
	* 1. **As a courtesy, the director should be informed that this contact is being made.**
		2. **If this discussion does not result in a satisfactory conclusion, then a meeting will be scheduled involving all concerning parties in an attempt to reach a satisfactory resolution.**

**3. Contacting a District Administrator.**

1. **If this discussion does not result in a satisfactory conclusion, then a meeting can be scheduled with a district administrator.**

**Parent/ Guardian Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MEMBER & GUARDIAN CONTACT INFORMATION**

 **TORNETTE DANCE TEAM 2023-2024**

**Please complete- print carefully!**

**NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_GRADE ENTERING:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**HOME PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CELL PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-MAIL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BIRTHDAY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FAMILY CONTACT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RELATIONSHIP:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**WORK PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CELL PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PARENT E-MAIL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**